### PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

# REQUEST FOR QUOTATION FORM & NOTICE (GOODS)

Office/ Campus: MIMAROPA REGION CAMPUS
Address/ Contact Details: BRGY. RIZAL, ODIONGAN, ROMBLON

Quotation No.: Date : 2020-12-QN006 December 1, 2020

Project:

### **VENUE WITH FOOD FOR THE YEAR-END ASSESSMENT 2020**

The PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM - MIMAROPA REGION CAMPUS intends to apply the sum of ONE HUNDRED EIGHTEEN THOUSAND EIGHT HUNDRED PESOS ONLY **(P118,800.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: VENUE WITH FOOD FOR THE YEAR-END ASSESSMENT 2020

#### **TERMS OF REFERENCE:**

- 1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers/service providers to submit price quotations for the above item with the following specifications:
- 1.1 Please see attached request for quotation form.

VENUE WITH FOOD FOR THE YEAR-END ASSESSMENT 2020.

- 2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".
- 3. Eligibility Requirements for Small Value Procurement are:
- a.) Certificate of Registration
- b.) Updated Mayor's Permit
- c.) Updated DTI / SEC Registration
- d.) Updated Quarterly Income Tax Return / Tax Clearance
- e.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
- f.) Notarized Omnibus Sworn Statement
- g.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
- Alternative is through Check Payment if Supplier has no Landbank Account
- h.) Filled out Supplier's Information Sheet
- 4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o Ms.MARIGEN F. FRONDA, 0912-691-3397 (TNT), 0975-703-0128 (TM) / bacsec@mrc.pshs.edu.ph on December 2 to December 7, 2020 from 8:00am 5:00pm without cost.
- 5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on December 7, 2020, 5:00 pm. Suppliers are not required to attend the Opening of Quotations.
- 6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
- 7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.



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Office/ Campus:	MIMAROPA REGION CAMPUS	
Address/ Contact Details:	Brgy. Rizal, Odiongan, Romblon	

Quotation No.: 2020-12-QN006

Date : December 1, 2020

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Venue with Food will be available on December 17 - 18, 2020

GENTLEMEN:

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/
Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract
Price per calendar day of delay minus the value of the delivered/completed notion(s) of the approved P.O. (Contract

em#	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
			PRICES MUST BE Tax (VAT) INCLUSIVE		
t 1	1	lot	Venue with Food for the Year-End Assessment 2020		
			Venue Specifications:		
			*within Tablas		
			*available on December 17-18, 2020		
			*can accommodate fifty-eight (58) attendees with		
			social distancing for two (2) days and one(1) night		
			*with hall that can accommodate (58) attendees		
			with social distancing		
			*with swimming pool		
			*beach front		
			*has at least 400 square meters of playing field		
			*with basket ball court		
			*has sound system		
			Food Specifications:		
			December 17, 2020		
	58	pax	*AM Snacks		
	58	pax	*Lunch		
	58	pax	*PM Snacks		
	58	pax	*Dinner		
		P 4			
			December 18, 2020		
	58	pax	*Breakfast		
	58	pax	*AM Snacks		
	58	pax	*Lunch		
	58	pax	*PM Snacks		
			*please see attached file for the menu		
			***Nothing Follows***		
			TOTAL		
	<b>T</b>				
	ry Tern		anno with Food will be available on December 17, 10, 20	20	
	ry Time ent Teri		enue with Food will be available on December 17 - 18, 20 DCalendar Days Upon Receipt of Purchase Order (PO)	20	
				PRICES IN THE ABOVE O	FFER ARE
Very truly yours,				CERTIFIED TRUE AND CORRECT:	
		0.0	0		
		Mylon	ida		
		ARWEN F	• ,		
			ed Supply Officer Representative :		
			75-703-0128	(Signature Over Printed	d Name)
	Email:	bacsec@m	nrc.pshs.edu.ph		
efax:					
			Company Name :		
IMPORTANT Address :					
1. Prices must be typewritten in ink clearly.					
) it -ti	2. If offering a substitute/equivalent, specify the brand and make. T.I.N.:				

## **MENU FOR YEAR-END ASSESSEMENT 2020**

December 17, 2020		
AM Snacks	AM Snacks Puto with Drinks	
Lunch	<b>Lunch</b> Grilled Fish, Pork and Chicken, Taghilaw, Vegetables, Pancit Puti, Rice, Juice, and	
	Desert	
PM Snacks	Pudding andRice	
Dinner	Pork Belly (Lechon), Kaldereta, Mixed Vegetables, Pancit Canton, and Sweet and Sour	
	Fishe	
December 18, 2020		
Breakfast	Longganisa, Egg (Sunny side-up and Scrambled), Tinapa, Rice, and Coffee	
AM Snacks	Aruscaldo	
Lunch	Lunch Menudo , Vegetables, Fish	
PM Snacks Sandwich		